

Founded in 1987, the Center for International Studies (CIS) Magnet, at Dr. Phillips High School, provides a college-preparatory curriculum designed to emphasize the development of good study, research, and critical thinking skills with a core-focus on Social Studies and World Languages. Recognizing the interdependency of nations and increasing globalization, CIS provides an awareness of global issues and a practical ability to succeed in a diverse and multi-ethnic world by understanding other cultures and through the attainment of multilingual abilities.

The CIS Magnet is a special educational program within a large urban school, which accepts strong students willing to meet specific and rigorous requirements. It is a privilege to be a magnet student, one which demands the highest efforts. As a magnet student, you will be expected to maintain high academic and behavioral standards: to come to school prepared to learn, to be

responsible to do your homework daily, to follow the code of honor, and to remain focused on your learning and invested in your education.

Remaining in the program is contingent upon your maintaining the high expectations outlined in the following pages. Please take special care to read and understand the contents of this handbook so that you know all regulations and requirements. If you have any questions about the program, contact the appropriate administrator or faculty member listed below.

Dr. Suzanne Knight, Dr. Phillips HS Principal
Ms. Vanessa Morrow, Administrator over CIS
Mrs. Cynthia Wilson, Magnet Coordinator

The richest experiences come to those students who get involved in the many activities CIS has to offer.

CIS HONOR CODE

As members of an honors program, CIS students are expected to follow a code of honor. The word “honor” implies honesty, trustworthiness, personal responsibility, ethical principles, and respect for self and others. “Honor” has been defined as excellence of character, and it is exemplified by the pursuit of excellence in all that you endeavor.

CIS students are expected to live by the following honor code:

As a CIS student,

- I will **not lie or cheat** (give or receive unauthorized aid);
- I will **not copy**, nor will I give my work to others to copy;
- I will **not plagiarize** others' work and claim it as my own;
- I will **not misrepresent myself**;
- I will **not steal**;
- I will **practice honesty and responsibility**.

This Honor Code is similar to honor codes at colleges and universities, and it matches the expectations of most businesses and employers. Learning to live by a code of ethics is an essential component of a complete education. CIS students who break the honor code will be reported to the Magnet Director; s/he will be placed on probation upon the second documented infringement of the honor code and may be dismissed from the magnet upon the third. At Dr. Phillips High School, honor code violations may be given zero credit for the assignment and/or an administrative referral. According to school policy, a second referral automatically becomes a Level II offense.

CIS students are the BEST, and the vast majority thrive in our magnet!

CIS POLICIES

CIS students and their parents are responsible to be familiar with all magnet rules and regulations, as well as to remain aware of student grades and progress.

Requirements to Remain on Active Status in CIS:

- Enrollment in required CIS classes.
- 3.0 unweighted GPA on a 4.0 scale for each grading period/quarter.
- Good attendance.
- Excellent behavior and compliance with OCPS Code of Conduct/CIS Honor Code.
- Yearly attendance at two CIS evening events as specified later in this handbook.
- Completion of CIS practicum as specified later in this handbook.

Out of Compliance*:

Students who do not maintain the standards of the CIS Magnet during any quarter throughout their full high school career will be considered out of compliance.

- Compliance is based on quarterly grades, on participation in CIS activities, and on adherence to rules.
- Magnet students may be out of compliance **ONLY** two quarters during their high school career; students who fall out of compliance a third time will be withdrawn from the magnet.
- Magnet students and parents have the responsibility to monitor their own grades. Please be familiar with the handbook expectations and ensure to be in compliance.

Considered out of compliance due to any of the following:

- Failure to maintain an unweighted 3.0 average on a 4.0 scale for each quarter/grading period.
 - For every C, a student must earn an A in another course for the average to balance to a 3.0.
- Failure to complete the CIS extra-curricular requirements each year.
- Two documented infringements of the honor code.
- Administrative suspension—Out-of-school or in-school—for any reason.
- Level III discipline offense.

*Students who are out of compliance may not be allowed to travel with the program and will need to cancel any travel tour participation (cancellation fees may apply).

Removal from the CIS Magnet Program:

- Falling out of compliance a third time (any 1-2-3 combination from the above list.)
- Failing to complete the practicum activity by April 15th of the junior year.
- The third documented infringement of the CIS Honor Code.
- Any Level IV offense.

Removal or voluntary withdrawal results in the following:

- Students who are not part of the Dr. Phillips High School district will return to their home school.
- Students who are part of the Dr. Phillips school district may be withdrawn from magnet classes.
- Students who have been withdrawn from the magnet may not reapply.
- Students who registered to travel will no longer be allowed to do so with the magnet and will need to cancel any travel tour participation (cancellation fees may apply).

CIS REQUIREMENTS

In support of our magnet mission, CIS students take AP-Social Studies classes, Honors and AP- English classes, and complete four years of a world language.

CIS CLASSES

- English (4 years) CIS Honors English I and II, AP English Language, and AP English Literature.
- Social Studies (3 years) AP Human Geography, AP World History, and AP U.S. History.
- World Languages (4 years) To be taken in grades 9-12 at DP culminating in AP. Students who have taken language in middle school can start a new language after completing AP so as to fulfill the 4-year language requirement while in CIS.
- World Culture & Arts (1 year) To understand cultures through their artistic expressions, students select AP Art History or Valencia College Anthropology during their Senior year (both taught at DP).

NOTE: Students who complete AP language in junior year may opt to take one of the following instead of starting a new language their senior year (senior option only): Valencia College Anthropology (if World Culture & Arts requirement was or is being met senior year with APAH), AP European History, AP Psychology, AP Environmental Science, or AP Music Theory.

The courses listed above must be taken at DP, not online or Valencia.

2020-2021: COVID19 mitigation procedures & instructional models selected by students & teachers (LaunchED@Home, Face-to-Face, & others) may impact class placement when registering for courses. Best efforts will be made to accommodate within magnet guidelines.

Students admitted into CIS in their sophomore year must complete a minimum of 3 years of world language and 3 years of AP social studies.

ONLINE & SUMMER SCHOOL CLASSES

To remain in the CIS magnet, students must take all specialized CIS magnet classes during the school year. Online, summer school, and Valencia College courses may not substitute for CIS Social Studies, English, World Culture & Arts, and World Language classes. These classes offer a unique international focus in their specially designed curriculum maintain the sense of community within the magnet.

PARTICIPATION IN CIS EVENTS

Each year in the magnet, students must attend a minimum of two evening events sponsored by CIS. These are cultural events intended to be both fun and educational. Students are responsible for signing in and out of each event.

CIS COURSE SCHEDULE

This represents a typical CIS schedule. Required CIS classes are in **boldface**.

GRADE 9

1. **CIS English I Honors** (Pre-AP)
2. **CIS AP Human Geography** (CIS foundation course)
3. **World Language**
4. Math
5. Science
6. HOPE (Physical Education. May be taken online during summer - FLVS)
7. Elective

GRADE 10

1. **CIS English II Honors** (Pre-AP)
2. **CIS AP World History**
3. **World Language**
4. Math
5. Science
6. Elective
7. Elective

GRADE 11

1. **CIS AP English Language**
2. **CIS AP U.S. History**
3. **World Language**
4. Math
5. Science
6. Elective
7. Elective

GRADE 12

1. **CIS AP English Literature**
2. **World Language**
3. **CIS Valencia Anthropology** or **CIS AP Art History** (APAH may be taken in junior year)
4. American Government & Economics (Honors or AP recommended)
5. Math
6. Science
7. Elective

Total: 24 credits required for graduation

Course requirements are subject to change from year to year, pending state curriculum changes and availability of instructors.

CIS Social Studies, English, and Cultural Arts classes are only taught at the honors and AP levels. To remain in the CIS magnet, students must remain and succeed in these required upper-level classes.

NOTE: AP Art History fulfills the Florida State Fine Arts credit requirement.

CIS PRACTICUM

The CIS-required practicum is an intensive, real-life international experience outside of the classroom. It is based on the educational concept that the best way to understand international relations is to get personally involved with them. **This activity must be completed sometime during the freshman, sophomore, or junior year, or during a summer directly before one of those years, while enrolled as a CIS student.**

The CIS Magnet provides its students with a PRACTICUM CHECKLIST detailing steps to be completed before/during/after an international activity is selected. Please visit the CIS Magnet website for detailed Practicum instructions.

Project Options:

- Host an **international guest**
- Correspond with a **pen-pal / e-pal**
- Participate **in international travel** (not a beach vacation, but a learning trip)
- **International service project** to help address a problem in the world
- **International research project**
- **Internship** with an international affairs department or global division of a business
- Other (must be approved in advance by CIS Magnet Director)

After the activity is completed, CIS students must write a detailed report about the experience. **Please visit the CIS Magnet website for detailed Practicum Instructions.** Please note, a practicum report will be denied/returned if it is inadequate or incomplete; otherwise, reports are kept and filed by CIS Magnet Director.

Report deadline:

A hardcopy of the written report is due in the CIS Magnet Director's office no later than one month after completion of the activity. If deadline expired, student must select a new activity to complete.

ALL CIS students must have chosen an activity, completed it, & written a report NO LATER than April 15 of the junior year.